

## **Scope of NPA Consultancy services: Researcher (Arabic speaking) for the Mine Action Review Project**

**Contract:** Approximately 50 days of consultancy in 2021, between March to November with the bulk of the work between April and July.

**Remuneration:** To be agreed based on applicant's tender bid. The tender value submitted should include a daily rate for the full and total financial sum for the consultancy services described. The consultant is responsible for his/her own taxes, insurances, pensions and health care and all other work-related expenses.

**Location:** Preferably London-based, but flexible.

Norwegian People's Aid is seeking a fluent English and Arabic speaking Researcher for the Mine Action Review project ([www.mineactionreview.org](http://www.mineactionreview.org)) in 2021.

The successful candidate will be responsible for conducting research and analysis on contamination, survey, and clearance of anti-personnel mines and cluster munition remnants for a portfolio of affected countries. Research will include collating and analysing information from multiple stakeholders (including national authorities and mine action centres, demining organisations, United Nations agencies, and other expert organisations) and drafting country-specific reports for Mine Action Review's *Clearing Cluster Munition Remnants* and *Clearing the Mines* publications in 2021.

You will have exceptional attention to detail and an appreciation of the importance of reporting and reflecting data accurately.

You will work in close coordination with colleagues in the Mine Action Review team, in particular the Editor and Project Manager, and will also provide assistance translating relevant mine action documents from Arabic to English, as and when required.

This role is a consultancy position for approximately 50 days' work in 2021, with the bulk of research and drafting falling between April and July. The timeline for the consultancy services will be developed and agreed between the consultant and NPA as part of the contract.

### **Person Specification**

The successful candidate must possess and be able to demonstrate experience in:

- Exceptional written and verbal skills and fluency in both English and Arabic.
- Excellent communication skills with the ability to liaise effectively and professionally with a range of external stakeholders across multiple countries and cultures.
- Strong analytical skills, both quantitative and qualitative, with the ability to accurately interpret information from a variety of sources and present findings in a clear and concise reporting format.
- Outstanding time management, with the ability to prioritise tasks and work according to tight deadlines with keen attention to detail.
- A graduate/postgraduate qualification in a relevant social science.

An understanding of the humanitarian and political parameters underpinning global humanitarian mine action is desirable.

Please note successful applicants will need to provide two professional references.