



## Code of ethical conduct for NPA suppliers

Suppliers, when competing and executing NPA contracts, shall be expected to uphold to the following requirements of ethical conduct:

### ETHICAL PRINCIPLES

- Maintain integrity and independence in their professional judgement and conduct.
- Comply with this policy and internationally accepted ethical standards in procurement.
- Avoid associations with businesses and organisations which are in conflict with this Code.

### STANDARDS

- Strive to provide goods, services and works of high quality and accept full responsibility for all goods, services or works that they provide.
- Comply with the professional standards of their industry or of any professional body of which they are members.

### NO CONFLICT OF INTEREST

- Not accept contracts which would constitute a conflict of interest with any prior or current procuring entity.
- Disclose to all concerned parties those conflicts of interest that cannot reasonably be avoided or escaped.

### CONFIDENTIALITY AND ACCURACY OF INFORMATION

- Information given during the procurement processes or the performance of contracts shall be true, fair and not designed to mislead.
- Respect the confidentiality of information received during performance of a contract and do not use such information for personal gain.

### NO GIFTS AND HOSPITALITY

- Not offer gifts or hospitality, directly or indirectly, to any NPA employee.

### NO FRAUDULENT PRACTICES

- Not collude with other businesses and organisations with the intention of depriving a procuring entity of the benefits of free and open competition.
- Not enter into business arrangements that might prevent the effective operation of fair competition.
- Not engage in deceptive financial practices, such as bribery, double billing or other improper financial practices.

If breach of the Ethical Code of Conduct is discovered, NPA may:

- Reject a proposal to award a contract.
  - Declare a supplier ineligible, either indefinitely or for a stated period, to be an NPA registered supplier.
  - Cancel or terminate a contract.
  - Refer the matter to national authorities through the legal procedure.
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