

**Scope of NPA Consultancy Services:
Senior Researcher and Project Support for the Mine Action Review Project (2024)**

Norwegian People's Aid is seeking a Senior Researcher and Project Support position for the Mine Action Review project (www.mineactionreview.org) in 2024.

Contract: 144 days of consultancy in 2024, between February to December. The initial contract is for 2024, and NPA may consider establishing a long-term consultancy agreement.

Remuneration: To be agreed based on applicant's tender bid. The tender value submitted should include a daily rate for the full and total financial sum for the consultancy services described. The consultant is responsible for his/her own registration, taxes, insurance, pension and health care, and all other work-related expenses. Any Mine Action Review-related travel, as approved by the Project Manager of Mine Action Review, will be covered by NPA.

Location: Preferably London or Geneva based, but flexible.

Description of consultancy services to be undertaken:

Country Research (84 days)

- The successful candidate will be responsible for conducting research and analysis on contamination, survey, and clearance of anti-personnel mines and cluster munition remnants for the following portfolio of affected countries: Angola (landmines and CMR), BiH (landmines and CMR), Croatia (landmines); Germany (CMR), Kosovo (landmines and CMR), Lebanon (landmines and CMR), Morocco (landmines), Nigeria (landmines), Serbia (landmines and CMR), Sri Lanka (landmines), Syria (landmines and CMR), and Western Sahara (landmines and CMR).
- Research will include collating qualitative and quantitative information from multiple stakeholders (including national authorities and mine action centres, demining organisations, United Nations agencies, and other expert organisations) through comprehensive questionnaires, correspondence, and interviews; conducting desk research; identifying emerging trends in country-level contamination, survey, and clearance data; analysing the data, including its validity and accuracy; and drafting the respective *Clearing the Mines 2024* and *Clearing Cluster Munition Remnants 2024* country reports for the abovementioned portfolio of countries in line with agreement timelines.
- For States Parties to the Anti-Personnel Mine Ban Convention (APMBC) and the Convention on Cluster Munitions (CCM), research will include monitoring and analysing progress against fulfilling clearance obligations under Article 5 of the APMBC and Article 4 of the CCM, and against implementation of the respective treaty action plans; and analysing extension requests to treaty clearance deadlines. It will also include assessing the national mine action programme performance of States Parties against Mine Action Review's set of criteria and developing recommendations for action on a country-by-country basis.
- The consultant may be required to attend treaty meetings and/or plan and conduct a research field trip to an affected country, contingent on funding and in agreement with Mine Action Review's Project Manager.
- The consultant will work in close coordination with colleagues in the Mine Action Review team, in particular the Editor and Project Manager. The consultant will be required to attend Mine Action Review team meetings and Advisory Board meetings (in-person and on-line), as required.
- The bulk of the country research work will be between April to August.

Thematic Mine Action Review Research on the environment and climate change (30 days)

- Conduct thematic-focused research on the environment, climate change, and mine action, and draft a Mine Action Review policy brief on this topic for publication in 2024.

Project Support (30 days)

- Support the Project Manager in the production, delivery, and outreach of Mine Action Review's 2024 reports and publications, and help raise awareness of Mine Action Review's work as an important implementation support tool for the mine action sector. This includes assistance with proof-reading reports and publications, updating website content, Mine Action Review engagement on social media, and maintaining contact databases.

The timeline for the consultancy services will be developed and agreed between the consultant and NPA as part of the consultancy contract, and the consultant should be available to start as soon as possible.

Person Specification

The successful candidate must possess and be able to demonstrate experience in:

- Exceptional written and verbal skills and fluency in English.
- Excellent communication skills with the ability to liaise effectively and professionally with a range of external stakeholders (military, diplomatic, UN, civil society etc.) across multiple countries and cultures.
- Strong research and analytical skills, both quantitative and qualitative, with the ability to accurately interpret information from a variety of sources and present findings in a clear and concise reporting format.
- Exceptional attention to detail and an appreciation of the importance of reporting and reflecting data accurately.
- Outstanding time management, with the ability to prioritise tasks and work according to tight deadlines with keen attention to detail. Must be able to work independently.
- A graduate/postgraduate qualification in a relevant social science.
- Experience in and an understanding of the humanitarian and political parameters underpinning global humanitarian mine action is desirable, together with knowledge of mine action stakeholders.
- An understanding of environmental and climate change considerations for Mine Action is desirable.

Please note successful applicants will need to provide two professional references.